

WVUBanner

1	Getting to SPAAPIN
2	Removing a Term Pin
3	Adding a Term Pin

1. Term pins are designed to keep students from registering before they meet with an advisor.
2. As an advisor you can use these instructions to remove term pins for your advisees.
3. Term pins will rarely need to be added back to a student's record. Only add a term pin to a student's record if it was mistakenly removed.

Term Pins

Oracle Fusion Middleware Forms Services

File Edit Options Block Item Record Query Tools Help

General Menu GUAGM U 8.4.2 (starptch) - Monday, October 22, 2012 - Last login Monday, October 15, 2012 03:26:55 PM

Go To... SPAAPIN e, KLEDMOND. Products: Menu | Site Map | Help Center


- My Banner
 - Banner
 - Student [*STUDENT]
 - Financial Aid [*RESOURCE]
 - General [*GENERAL]

Start by typing **SPAAPIN** into the Go To field and press **Enter** on your keyboard.

My Links

- [Change Banner Password](#)
- [Check Banner Messages](#)
- [Class Roster Form](#)
- [Student Courses by Term](#)
- [Student Course Summary](#)
- [Student Courses by Subject](#)
- [General Student](#)
- [Student Address](#)

My Institution



Banner Broadcast Messages

Press ENTER to start selection or expand/collapse menu.

Record: 1/1 | ... | <OSC>

Delete Term Pins

Oracle Fusion Middleware Forms Services: Open > SPAAPIN

File Edit Options Block Item Record Query Tools Help

Alternate Personal Identification Number SPAAPIN 8.0 (starptch)

From Term: 201201

ID: 900555555 Mountaineer, Mike

Term Code

Process Name

Alternate PIN

Activity Date

201301

Select the line that
has a Process Name
of TREG.

TREG

321327

26-AUG-2012

To delete the term
pin, hold down
SHIFT on your
keyboard and press
F6.

Term Code this Process and Alternate PIN are in effect. Press [LIST] for values.

Record: 1/1 | ... | List of Valu... | <OSC>

Add Term Pins

Oracle Fusion Middleware Forms Services: Open > SPAAPIN

File Edit Options Block Item Record Query Tools Help

Alternate Personal Identification Number SPAAPIN 8.0 (starpitch)

From Term: 201201 Any Term ID: 900555555 Mountaineer, Mike

Term Code	Process Name	Alternate PIN	Activity Date
201301 Term for which we're prohibiting registration.	TREG Must use TREG	321327 Use any 6 characters. This field must have an entry, but it can be anything. Ex: 000000 Ex: 123456 Ex: ABC123	26-AUG-2012

Term Code this Process and Alternate PIN are in effect. Press [LIST] for values.

Record: 1/1 | ... | List of Valu... | <OSC>