WVU ** OFFICE of the UNIVERSITY REGISTRAR **STUDENTS RECORDS SYSTEM ** WVU**
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WEB HOURS 7 A.M. MONDAY/11 P.M. SATURDAY

WEDNESDAY	JAN	4	Advanced Registration file to NSLC for SPRING 2017 Work request to stop generation of RF Holds Set Numeric Term Pin for Fall 2017
THURSDAY	JAN	5	Orientation for Freshman(A.M.)/Transfer (P.M.) Run SFARRGAM for Spring 2017

FRIDAY	JAN	6	General Registration for SPRING 2017
			 Grade Load for FALL 2016 – Law School Run
			 SHRROLL ROLL GRADES (Audit)
			    1.1) Audit ALL Grades
			    1.2) Audit ERROR LISTING (view &
			 correct) SHRROLL ROLL GRADES
			 (Update) ALL GRADES
			 SHRCGPA Calculate GPA Report
			 SHRTYPE Student Type Update
			 HEPC Data Files (FALL 2016 End of Term) due

SUNDAY	JAN	8	Student Services Day (PSC) HEPC Preliminary Cut for FALL 2016 End of Term
MONDAY	JAN	9	THRU JAN 13 – Course Adjustment Period First Day of Class for SPRING 2017 Run Anonymous Numbers for Law (Term PINS for Law)
TUESDAY	JAN	10	NSLC Enrollment File for SPRING 2017
WEDNESDAY	JAN	11	NSLC DECEMBER 2016 Graduation File Fall 2016 Grade Roll for Law
FRIDAY	JAN	13	SPRING 2017 Last day to Register, Add New Courses, Make Section Changes, Change Pass/Fail and Audit, Drop a course without a "W" Law 201608 Graduation Certification
SUNDAY	JAN	15	Add I3 and VA hold for Students with F1-Visa- AM HEPC Final Cut for FALL 2016 End of Term NSCL Advanced Enrollment File SUMMER 2017
MONDAY	JAN	16	Martin Luther King's Birthday Recess
TUESDAY	JAN	17	Graduation App Opens Term Setup for FALL 2017 Roll Honors – GTVSDAX Update
FRIDAY	JAN	20	Graduation Reinstatement deadline for FALL 2016
SUNDAY	JAN	22	NSLC DECEMBER 2016 Graduation File NSLC Enrollment File for SPRING 2017
MONDAY	JAN	23	HEPC FALL 2016 End of Term Files Due
SUNDAY	JAN	29	Produce Census/HEPC Files for SPRING 2017 start of term NSLC Advanced Enrollment File SUMMER 2017

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MONDAY	JAN	30	FALL 2017 Schedule Material Due
TUESDAY	JAN	31	Run Graduate/Provisional Reports
THURSDAY	FEB	2	Run Honors Report
FRIDAY	FEB	3	BOR Regents BA Life Experience (FALL 2016) BOR County and Degree Code Updates
MONDAY	FEB	6	Send Work Request Roll Athlete Sport Codes/Honors/PSC/WVUIT
THURSDAY	FEB	9	PSC Numeric Term Pins for FALL 2017
SUNDAY	FEB	12	Roll 201701 Athlete Sport Codes to 201708 HEPC Preliminary Cut for SPRING 2017 Begin of Term NSLC Advanced Enrollment File SUMMER 2017 NSLC Enrollment File SPRING 2017
SUNDAY	FEB	19	HEPC Final Cut for SPRING 2017 Begin of Term
MONDAY	FEB	20	PSC Open House

FRIDAY	FEB	24	SPRING 2017 Grades System Available for Submission of
			    Mid-term Grades (Due: MARCH 3, 2017 NOON)
			E-Mail to Faculty about Grade Submission for Mid-semester
			    Grades Entered on Web

SUNDAY	FEB	26	NSLC Advanced Enrollment File SUMMER 2017
TUESDAY	FEB	28	FALL 2017 Schedule Material to Departments for Review HEPC SPRING 2017 Begin of Term Files Due

FRIDAY	MAR	3	Mid-Semester Grades Due(noon)for SPRING 2017
			SPRING 2017 Process Mid-term Grade Process of Grades
			               (P.M.)
			   DATE: FRIDAY, MARCH 3, 2017
			   TERM: SPRING 2017
			   DUE DATE: FRIDAY, MARCH 3, 2017 (noon)
			Mid-Semester Grade Process for SPRING 2017 (PM)
			Applications for May Graduation Due

SATURDAY	MAR	4	THROUGH SUNDAY MARCH 12 SPRING RECESS
SUNDAY	MAR	5	NSLC Enrollment File SPRING 2017
MONDAY	MAR	6	Mid-Semester Grades available on WEB only
TUESDAY	MAR	7	FALL 2017 Schedule of Courses available on-line

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SUNDAY	MAR	12	Set Special Attributes for Registration (i.e. Honor (TH)/Accessibility (TD)/Transfer (TT) /Athletes (TA), etc.) NSLC Advanced Enrollment File SUMMER 2017
THURSDAY	MAR	16	Pre-Reg Email to all WVU students. Exclude major 1102 and 42IE
SUNDAY	MAR	19	Set RF Holds to Prevent Registration for New Freshman Admits for FALL 2017 ***TENTATIVE*** Remove Athletic Hold for Pre-Registration
TUESDAY	MAR	21	FALL 2017 "STAR" WEB available for PSC Honors / Promise Accessibility Registration
FRIDAY	MAR	24	SPRING 2017 Last Day to Drop a Class with a "W"
SUNDAY	MAR	26	NSLC Advanced Enrollment File SUMMER 2017 Remove I3 Holds
TUESDAY	MAR	28	FALL 2017 "STAR" WEB available for Graduate/Professional/Honors - SR /Disability/Athlete/Law 3 Registration All PSC student pre-reg for FALL 2017
WEDNESDAY	MAR	29	FALL 2017 "STAR" WEB available for WVU Honors – JR /Law 2 Registration
THURSDAY	MAR	30	FALL 2017 "STAR" WEB available for Honors – SO /Law 1 Registration
FRIDAY	MAR	31	FALL 2017 "STAR" WEB available for Honors FR Registration Pre-Reg Email Fall 2017 to WVU Seniors. Exclude major 1102 and 42IE
SUNDAY	APR	2	NSLC Enrollment File SPRING 2017
MONDAY	APR	3	FALL 2017 "STAR" WEB available for WVU/WVUIT Seniors
TUESDAY	APR	4	Pre-Reg Email Fall 2017 to WVU Juniors. Exclude major 1102 and 42IE
WEDNESDAY	APR	5	FALL 2017 "STAR" WEB available for WVU/WVUIT Juniors WVU Potomac State Visit **TENATIVE**
THURSDAY	APR	6	Pre-Reg Email Fall 2017 to WVU Sophomores. Exclude major 11021 and 42IE

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FRIDAY	APR	7	FALL 2017 "STAR" WEB available for WVU/WVUIT Sophomores
			Pre-Reg Email Fall 2017 to WVU Freshmen. Exclude major 1102 and 42IE

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SUNDAY	APR	9	Remove all Temporary Attributes (i.e. TA/TD/TT/etc.) NSLC Advanced Enrollment File SUMMER 2017
MONDAY	APR	10	FALL 2017 "STAR" WEB available for WVU/WVUIT Freshmen Potomac State Orientation
FRIDAY	APR	14	Friday before Easter Recess: University Closed
SUNDAY	APR	16	NSLC Advanced Enrollment File FALL 2017
FRIDAY	APR	21	Potomac State Orientation
SUNDAY	APR	23	SUMMER 2017 Change SOATERM to On-line Assessment = Y Advanced Registration Files to NSLC for SUMMER 2017
THURSDAY	APR	27	SPRING 2017 Last day to Withdraw from the University Grade Process Open for Submission of SPRING 2017 Grades e-Mail to Faculty
FRIDAY	APR	28	LAST DAY OF CLASSES Potomac State Orientation
SUNDAY	APR	30	Advanced Registration File to NSLC for FALL 2017
MONDAY	MAY	1	THRU MAY 5 – SPRING 2017 Final Examination Week
FRIDAY	MAY	5	Advanced Registration File to NSLC for Summer 2017
SATURDAY	MAY	6	Potomac State Commencement
SUNDAY	MAY	7	Enrollment Files to NSLC for SPRING 2017 (Final) RUN SPRING 2017 Preliminary End of Term HEPC File System up to allow grade entry
MONDAY	MAY	8	Final submission of SPRING 2017 Grades due (NOON) SPRING 2017 Processing Student Grades 　Academic Progress, Special Management Reports SPRING 2017 Production Load of Student Grades (P.M.) 　　SHRROLL　　　Roll Grades (Audit) 　　　　1.1) Audit All Grades 　　　　1.2) Audit ERROR LISTING (view & correct) 　　SHRROLL　　　Roll Grades (Update) ALL GRADES 　　SHRCGPA　　　Calculate GPA Report 　　SHRTYPE　　　Student Type Update WEB not Available – End-of-Term Grade Processing **NOTE: INSTRUCTORS ISSUING GRADE OF "F" FOR NON-ATTENDANCE MUST ALSO ENTER DATE STUDENT LAST ATTENDED CLASS.**

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WEDNESDAY	MAY	10	SPRING 2017 Grades Available on WEB at Noon
THURSDAY	MAY	11	Run Failure To Meet pre-requisite report for SUMMER 2017 and notify Scheduling
FRIDAY	MAY	12	THRU MAY 14 COMMENCEMENT
SATURDAY	MAY	13	ALUMNI DAY
SUNDAY	MAY	14	RUN SPRING 2017 FINAL END OF TERM HEPC FILE OFFICIAL MAY Degree Conferral Date Advanced Registration files to NSLC for FALL 2017
MONDAY	MAY	15	SUMMER 2017 General Registration SUMMER 2017 First Day of Classes Tentative Re-Set Athletic Hold (Evening or Thursday Morning) Run Anonymous Numbers for Law (Term PINS for Law) Potomac State Orientation
TUESDAY	MAY	16	SUMMER 2017 Last day to Register/Add Courses or Make section changes for 1st six-week session
WEDNESDAY	MAY	17	Enrollment Files to NSLC for SUMMER 2017
FRIDAY	MAY	19	SUMMER 2017 Run P/F Report & Audit Report
TUESDAY	MAY	23	Application for Graduation August 2017 Opens
THURSDAY	MAY	25	WVU Run WREG013 Dent-Med-OT-Law Attribute Update sheets (Professional Classification – Graduation Update sheets) PSC Run WREG013 – RBA & BAS

FRIDAY	MAY	26	SUMMER 2017 Grade Submission Open for All courses that ended within the first three weeks
			E-Mail to Faculty
			     DATE: FRIDAY, MAY 26, 2017
			     TERM: SUMMER 2017
			     DUE DATE: TUESDAY, JUNE 6, 2017 at Noon
			     PROCESS: TUESDAY, JUNE 6, 2017 p.m.
			
			NOTE: INSTRUCTORS ISSUING GRADE OF "F" FOR NON-ATTENDANCE MUST ALSO ENTER DATE STUDENT LAST ATTENDED CLASS.

SUNDAY	MAY	28	HEPC Data Files (SPRING 2017 End of Term) due NSLC MAY 2017 Graduation file NSLC Advanced Registration File FALL 2017
MONDAY	MAY	29	MEMORIAL DAY RECESS University Closed
TUESDAY	MAY	30	BOR Degrees and Teacher Certifications Awarded (DA1, DA2, and DA-1D)

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THURSDAY	JUN	1	FALL 2017 Freshman Orientation

FRIDAY	JUN	2	FALL 2017 Freshman / Transfer Orientation
			**Send FALL 2017 Attribute Update Sheet for
			   (Professionals/Health Science to departments. Due back
			   June 19.**

SUNDAY	JUN	4	SPRING/SUMMER 2018 Schedule Roll Run Preliminary HEPC Graduation file
MONDAY	JUN	5	FALL 2017 Freshman Orientation 2015/2017 BOT TEACHER CERTIFICATION (TENTATIVE) FALL 2017 Freshman Orientation SPRING/SUMMER 2018 Flexible Title Cleanup for Schedule Material

TUESDAY	JUN	6	2017 Freshman Orientation
			SUMMER 2017 First Three Weeks Grades Due (Noon)
			SUMMER 2017 Production Load of Student Grades For Courses
			that
			ended within the first three weeks
			    SHRROLL Roll Grades (Audit)
			       1.2) Audit Error Listing (View & Correct)
			    SHRROLL ROLL GRADES (UPDATE)
			    SHRGPA CALCULATE GPA REPORT
			
			**NOTE: INSTRUCTORS ISSUING GRADE OF "F" FOR NON-
			ATTENDANCE MUST ALSO ENTER DATE STUDENT LAST ATTENDED
			CLASS.**

WEDNESDAY	JUN	7	FALL 2017 Freshman Orientation Enrollment Files to NSLC for SUMMER 2017 SPRING 2017 Grade Roll for Law
THURSDAY	JUN	8	FALL 2017 Freshman Orientation
FRIDAY	JUN	9	FALL 2017 Freshman Orientation SUMMER 2017 Last Day to Drop a Class for First Six-week Session with a 'W' Law 201701 Graduation Certification
SUNDAY	JUN	11	Advanced Registration file to NSLC for FALL 2017 HEPC Preliminary Cut for SPRING 2017 End of Term
MONDAY	JUN	12	FALL 2017 Freshman Orientation
TUESDAY	JUN	13	FALL 2017 Freshman Orientation
WEDNESDAY	JUN	14	FALL 2017 Freshman Orientation
THURSDAY	JUN	15	FALL 2017 Freshman Orientation

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FRIDAY	JUN	16	FALL 2017 Freshman Orientation
			Potomac State Orientation
			
			SUMMER 2017 Grade Submission Open for All courses that ended within the first six weeks
			e-mail to Faculty
			    DATE: FRIDAY, JUNE 16, 2017
			    TERM: SUMMER 2017
			    DUE DATE: TUESDAY, JUNE 27, 2017
			    Process: TUESDAY, JUNE 27, 2017
			NOTE: INSTRUCTORS ISSUING GRADE OF "F" FOR NON-ATTENDANCE MUST ALSO ENTER DATE STUDENT LAST ATTENDED CLASS

SUNDAY	JUN	18	HEPC Final Cut for SPRING 2017 End of Term
MONDAY	JUN	19	FALL 2017 Freshman Orientation **FALL 2017 Attribute Update Sheet Due (Professionals/Health Science/PSC)**
TUESDAY	JUN	20	FALL 2017 Freshman Orientation
WEDNESDAY	JUN	21	FALL 2017 Freshman Orientation
THURSDAY	JUN	22	FALL 2017 Freshman Orientation (unpublished section)
FRIDAY	JUN	23	FALL 2017 Freshman Orientation (unpublished section) SUMMER 2017 Final Exam for First Six-Week Session **NOTE: INSTRUCTORS ISSUING GRADE OF "F" FOR NON-ATTENDANCE MUST ALSO ENTER DATE STUDENT LAST ATTENDED CLASS**
SUNDAY	JUN	25	Advanced Registration file to NSLC for FALL 2017
MONDAY	JUN	26	FALL 2017 Freshman Orientation

TUESDAY	JUN	27	FALL 2017 Freshman Orientation
			SUMMER 2017 First Six Weeks Grades Due(Noon)
			SUMMER 2017 Production Load of Student Grades for Courses that ended within the first Six Weeks
			    SHRROLL Roll Grades (Audit)
			     1.2) Audit Error Listing (View & Correct)
			    SHRROLL Roll Grades (Update)
			    SHRGPA Calculate GPA Report
			NOTE: INSTRUCTORS ISSUING GRADE OF "F" FOR NON-ATTENDANCE MUST ALSO ENTER DATE STUDENT LAST ATTENDED CLASS

WEDNESDAY	JUN	28	FALL 2017 Freshman Orientation Enrollment Files to NSLC for SUMMER 2017
THURSDAY	JUN	29	HEPC SPRING 2017 End of Term Files Due HEPC Preliminary Cut for Graduation File (June 2016-May 2017)
FRIDAY	JUN	30	FALL 2017 Freshman Orientation

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TUESDAY	JUL	4	INDEPENDENCE DAY RECESS: UNIVERSITY CLOSED
WEDNESDAY	JUL	5	F/A File for FALL 2017 SUMMER SESSION Audit Report, P/F Report FALL 2017 P/F Report, Audit Report SPRING/SUMMER 2018 Schedule Material to Departments HEPC Final Cut for Graduation File (June 2016-May 2017)
FRIDAY	JUL	7	SUMMER 2017 Grade Submission Open for ALL courses that ended within the first nine weeks. e-mail to Faculty DATE: Friday July 7 TERM: SUMMER 201705 Due Date: Tuesday, July 18 (NOON) Process: Tuesday, July 18 **NOTE: INSTRUCTORS ISSUING GRADES OF "F" FOR NON-ATTENDANCE MUST ALSO ENTER DATE STUDENT LAST ATTENDED CLASS.** August 2017 Graduation Application Deadline
SUNDAY	JUL	9	NSLC Advanced Enrollment File FALL 2017 HEPC Graduation File (June 2016-May 2017) Due
FRIDAY	JUL	14	Potomac State Orientation

TUESDAY	JUL	18	SUMMER 2017 Production Load of Grades - Courses that ended within first 9 weeks
			    SHRROLL ROLL GRADES (Update) ALL GRADES
			    SHRCGPA Calculate GPA Report
			3rd Grade Processing
			Final Grades Due for courses that end within the first nine weeks (NOON)

WEDNESDAY	JUL	19	Enrollment Files to NSLC for SUMMER 2017
SUNDAY	JUL	23	Advanced Registration file to NSLC for FALL 2017

FRIDAY	JUL	28	e-mail – GRADE SUBMISSION TO FACULTY
			SUMMER SESSION 201705 Grade System Available for Submission of Grades for all courses
			SUMMER SESSION 2017 Grade System Available for Submission of Grades
			  TERM: SUMMER SESSION 2017
			  DUE DATE: TUESDAY, AUGUST 8 (NOON)
			PSC Student Advising Registration (PSO)

MONDAY	JUL	31	Potomac State Orientation
THURSDAY	AUG	3	SUMMER SESSION 2017 Last day to Withdraw from the University for full term courses.
FRIDAY	AUG	4	SUMMER SESSION 2017 Last day of Classes SUMMER SESSION 2017 Final Exam Second Six-Week and Twelve-Week Sessions Potomac State Orientation

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SUNDAY	AUG	6	NSLC Enrollment File SUMMER 2017 (Final) Run Pre-Edits for SUMMER 2017 HEPC Files
MONDAY	AUG	7	Advanced Enrollment File to NSLC for FALL 2017

TUESDAY	AUG	8	SUMMER SESSION 2017 Production Load of Student Grades
			    SHRROLL ROLL GRADES (Audit)
			      1.1) Audit All Grades
			      1.2) Audit Error Listing (view & corret)
			    SHRROLL ROLL GRADES (Update) ALL GRADES
			    SHRCGPA Calculate GPA Report
			    SHRTYPE Student Type Update
			WEB Not Available – End-of-Term Grade Processing

WEDNESDAY	AUG	9	SUMMER SESSION 2017 Grades Available on WEB Produce Preliminary SUMMER SESSION 2017 Census File Produce Preliminary SUMMER SESSION 2017 BOT File Run Preliminary SUMMER SESSION 2017 BOT Edits(SSM)

THURSDAY	AUG	10	International Orientation
FRIDAY	AUG	11	FALL Fresh/Trans Orientation Begins 201708 Freshman/Transfer Orientation (Session X) 201708 Freshman/Transfer Orientation Session Y) Run I/S Files Official August Graduation Date
SATURDAY	AUG	12	Potomac State Student Services Day (8:30 – 4:00 tentative)
SUNDAY	AUG	13	WVUIT – Request deletion of current Term PIN and reassign new Term PINs.
MONDAY	AUG	14	Remove RF hold from all incoming Freshmen. Run WACR306(RNP Process) – Deans/Directors, College, Honors, Athletes FALL 2017 General Registration Day Run SFRRGAM (Failure to meet Pre-Requisite) Send Failure to Meet Pre-Requisite e-mail to students that appear on SFRRGAM.
WEDNESDAY	AUG	16	FALL 2017 First Day of Classes THRU AUG 22 – Late Registration/Course Adjustment Week Student Service Days (MTL) 8:30 AM until 4:00 PM PSC – Remove Term PINs for PSC registered students PSC – Student Service Days 8:30 AM until 4:00 PM WVUIT – Request deletion of current Term PIN and reassign new Term PINs.

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TUESDAY	AUG	22	FALL 2017 Last day to Register, Add new Courses, Make Section Changes, Change grading option (P/F, Audit), Drop a single course without a "W" FALL 2017 P/F Report, Audit Report Application for Graduation December 2017 Opens
WEDNESDAY	AUG	23	Roll Audit Grades FALL 2017 Set Term Pins for Spring 2018 for ALL Undergraduates and Graduate Engineering and Math Majors. Exclude Major Codes 1101 and 1103 NSLC Enrollment File FALL 2017
SUNDAY	AUG	27	Graduation File to NSLC for SUMMER 2017
WEDNESDAY	AUG	30	NSLC Enrollment File FALL 2017
FRIDAY	SEP	1	Part of Terms set in Banner for FALL 2018
MONDAY	SEP	4	LABOR DAY HOLIDAY
TUESDAY	SEP	5	SUMMER SESSION 2017 BOT Files Due Roll WVU Honors – GTVSDAX – 2 WR ACM/GCC AUDIT File to Honors College for WVU Honors for SPRING 2018 Roll Athletes and PSC Honor's only from FALL 2017 to SPRING 2018 Request Disability Services to send Disability file to OUR
WEDNESDAY	SEP	6	SUMMER 2017 Grade Roll for Law
THURSDAY	SEP	7	SPRING/SUMMER 2018 Schedule Material Due Run Honors Report LOA Due to Return Report
FRIDAY	SEP	8	Process for Student Telephone Directory (CHECK CONFIDENTIAL) Law 201705 Graduation Certification
SUNDAY	SEP	10	Enrollment Files to NSLC for FALL 2017
SATURDAY	SEP	16	PSC Numeric Term Pins for SPRING/SUMMER 2018
SUNDAY	SEP	24	Preliminary-HEPC Edits for FALL 2017
THURSDAY	SEP	21	Update STVTERM for next two years Set "W" Grades and Grade date for FALL 2017 SPRING 2018 Disability files due to OUR – Upload to work request
TUESDAY	SEP	26	SPRING/SUMMER 2018 Schedule Material to Departments for Review.

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THURSDAY	SEP	28	email–MIDTERM GRADE SUBMISSION TO FACULTY FALL 2017 Mid-term On-line Submission Available DATE: Thursday, September 28, 2017 TERM: FALL 2017 DUE DATE: Thursday, OCTOBER 5, 2017 (NOON) NOTE: Instructors Issuing Grade of "F" for non-attendance must also enter date student last attended class
SUNDAY	OCT	1	Produce FALL 2017 Census File (1st Half) Produce FALL 2017 HEPC File
TUESDAY	OCT	3	SPRING/SUMMER 2018 Schedule of Courses Available On-line
THURSDAY	OCT	5	Mid-Semester Grades Due by Noon FALL 2017 Mid-term Grade On-line Submission Deadline (Noon) (Courses 499 and below) FALL 2017 Mid-term Grade Process (P.M.) Mid- Semester Grades available on Web (only) AFTER NOON
FRIDAY	OCT	6	December 2017 Graduation Application Deadline
SUNDAY	OCT	8	Roll FALL 2018 schedule material
MONDAY	OCT	9	Flexible Title Cleanup of FALL 2018 Schedule Material
TUESDAY	OCT	10	PSC-SPRING 2018 Set Temporary Attributes for Disability (TD), Honors (TH), and Promise students
THURSDAY	OCT	12	FALL 2017 1st half BOT file due
TUESDAY	OCT	17	PSC-SPRING/SUMMER 2018 Pre-Registration for Honors, Promise, and Disability Students SPRING/SUMMER 2018 Pre-registration e-mail to all WVU students. Exclude Majors 1102 and 42IE
SUNDAY	OCT	22	NSLC Enrollment File FALL 2017 SPRING 2018 Set Temporary Attributes for Disability (TD) Athletes (TA) Honors (TH) REMOVE Athletic Hold FALL 2017 BOT – A1, A2, 1st Prof Reports due to HEPC Remove I3 Holds
TUESDAY	OCT	24	FALL 2017 last day to drop a class with a "W" PSC-SPRING/SUMMER 2018 Pre-Registration for all students
WEDNESDAY	OCT	25	SPRING/SUMMER 2018 STAR WEB available for Professional, Graduate, Honors-SR, Disability, & Athletes, Law-L3
THURSDAY	OCT	26	SPRING/SUMMER 2018 STAR WEB available for Honors-JR SPRING/SUMMER 2018 STAR WEB available for Law-L2

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FRIDAY	OCT	27	SPRING/SUMMER 2018 STAR WEB available for Honors-SO SPRING/SUMMER 2018 STAR WEB available for Law-L1 FALL 2018 Schedule Material to Departments
MONDAY	OCT	30	SPRING/SUMMER 2018 STAR WEB available for Honors-FR SPRING 2018 Over 19 Hours report SPRING/SUMMER 2018 Pre-Registration e-mail to Seniors Exclude Majors 1102 and 42IE
TUESDAY	OCT	31	SPRING/SUMMER 2018 STAR WEB available for WVU/WVUIT Seniors
WEDNESDAY	NOV	1	SPRING/SUMMER 2018 Pre-Registration e-mail to Juniors Exclude Majors 1102 and 42IE
THURSDAY	NOV	2	SPRING/SUMMER 2018 STAR WEB available for WVU/WVUIT Juniors
FRIDAY	NOV	3	SPRING/SUMMER 2018 Pre-Registration e-mail to Sophomores Exclude Majors 1102 and 42IE

MONDAY	NOV	6	SPRING/SUMMER 2018 STAR WEB available for WVU/WVUIT
			    Sophomores
			
			SPRING/SUMMER 2018 Pre-Registration e-mail to
			    Freshman Exclude Majors 1102 and 42IE
			FALL 2017 Graduate/Undergraduate Waiver Report

TUESDAY	NOV	7	SPRING 2018 Remove TT, TH, TD, TA Attributes
WEDNESDAY	NOV	8	SPRING/SUMMER 2018 STAR WEB available for WVU/WVUIT Freshman
FRIDAY	NOV	17	Advanced Registration File to NSLC for SPRING 2018
SATURDAY	NOV	18	THRU NOV 26 - UNIVERSITY THANKSGIVING DAY RECESS
SUNDAY	NOV	26	Enrollment File to NSLC for FALL 2017
MONDAY	NOV	27	Advanced Enrollment File to NSLC for SPRING 2018
MONDAY	DEC	4	FALL 2017 Last Day to Withdraw from University

TUESDAY	DEC	5	E-mail – FINAL GRADE SUBMISSION TO FACULTY
			FALL 2017 Last day of Classes
			FALL 2017 Grade System Available for Submission of
			    Grades DATE: TUESDAY, DECEMBER 5, 2017
			     TERM: FALL 2017
			     DUE DATE: MONDAY, DECEMBER 18 NOON
			
			NOTE: Instructors Issuing Grade of "F" for non-attendance must also enter date student last attended class.

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WEDNESDAY	DEC	6	PREP DAY FOR FINALS
THURSDAY	DEC	7	AND DEC 8 THRU DEC 13 – Final Exam Week
SUNDAY	DEC	10	NSLC Advanced Enrollment SPRING 2018
THURSDAY	DEC	14	Winter Break Begins (Students)
FRIDAY	DEC	15	December Commencement OFFICIAL DECEMBER Degree Conferral Date

MONDAY	DEC	18	FALL 2017 Final Grade Submission Due (NOON)
			FALL 2017 Production Load of Student Grades (P.M.)
			   SHRROLL Roll Grades (Audit) (Print Portrait)
			     1.1) Audit All Grades
			     1.2) Audit Error Listing (view/correct)
			   SHRROLL Roll Grades (Update) All Grades
			   SHRCGPA Calculate GPA Report
			   SHRTYPE Student Type Update
			
			WEB not Available – End-of-Term Grade Processing

WEDNESDAY	DEC	20	FALL 2017 Grades Available on WEB at Noon FALL 2016 2nd Half HEPC Census (AIS/SSM) FALL 2016 Run HEPC Edits Enrollment File to NSLC for FALL 2017 (Final)
FRIDAY	DEC	22	THRU DEC 26 – University Winter Holiday Recess
SUNDAY	DEC	24	NSLC Advanced Enrollment Spring 2018