

## West Virginia University Course Overload Petition (Graduate)

This form is required for graduate students who are requesting to register for more than 17 credit hours during the Fall/Spring term. No overload requests will be considered for the Summer term. This form must be completed by the student with a recommendation by his/her advisor and approval from the Assistant/Associate Dean. All course overload requests must also be approved by the Associate Provost for Graduate Academic Affairs. Students enrolled in more than one degree program need approval from all advisors.

<b>Student's Name (print):</b>		<b>ID#:</b>	
<b>Address:</b>		<b>Phone:</b>	
<b>Address:</b>		<b>Email:</b>	
<b>Expected Date of Graduation:</b>		<b>Degree Program(s):</b>	
<b>Reason for making request:</b>		<b>Select Appropriate Semester</b>	
		Fall	Spring
		<b>Courses to be taken</b>	
		<b>Courses</b>	<b>Credit Hours</b>
<b>Student's Signature:</b>		<b>Total Credit Hours</b>	
<b>IMPORTANT: THIS PORTION MUST BE COMPLETED BY STUDENT'S ACADEMIC ADVISOR</b>			
<b>Advisor's name (print):</b>		<b>Department:</b>	
<b>Advisor's comments:</b>			
<b>Previous Two Semesters Academic Progress</b>			
<b>Semester</b>	<b>Hrs Attempted</b>	<b>Hrs Completed</b>	<b>Semester GPA</b>
<b>Cumulative to Date</b>			
<b>Advisor Recommendation:</b> Recommended                      Not Recommended			
<b>Advisor's Signature(s):</b>			<b>Date:</b>
<b>Assistant/Associate Dean Name:</b>		<b>Assistant/Associate Dean Decision:</b>	
		Approved	Not Recommended
<b>Assistant/Associate Dean's Signature:</b>			<b>Date:</b>
<b>Associate Provost for Graduate Academic Affairs' Signature:</b> <small>Office of Graduate Education and Life - Mountainlair</small>			<b>Date:</b>