APPLICATION FOR TRANSFER OF GRADUATE CREDIT TO WEST VIRGINIA UNIVERSITY

INSTRUCTIONS:
Credit earned at other institutions of higher education can only be credited toward graduate degrees at WVU if the institution is accredited at the graduate level. The maximum transfer credit permitted is 12 semester hours for Master's programs. Transfer credit is not restricted for doctoral students as doctoral degrees are not credit hours accumulation degrees. The student is responsible for having an official transcript sent to the Office of the Graduate Admissions. Transfer of credit is applicable for active students pursuing a Master's or Doctoral degree ONLY. NOTE: Completion of doctoral degree requirements through work at other institutions can be entered as exceptions into DegreeWorks by a student's program with or without formal transfer of credits.

Students complete form and send to their advisor for review and submission.

TO BE COMPLETED BY STUDENT (One form per institution required)

Name: _____

Student ID: _____

Address: _____

Currently Enrolled at WVU: Yes ☐ No ☐

Doctoral Major: _____

Name of Transfer Institution Attended: _____

COURSE(S) TO BE TRANSFERRED: (Translation to WVU equivalent required for processing.)

Transfer Subject	Transfer Course	Semester Hrs.	Equivalent WVU Course	Semester & Year of completion