

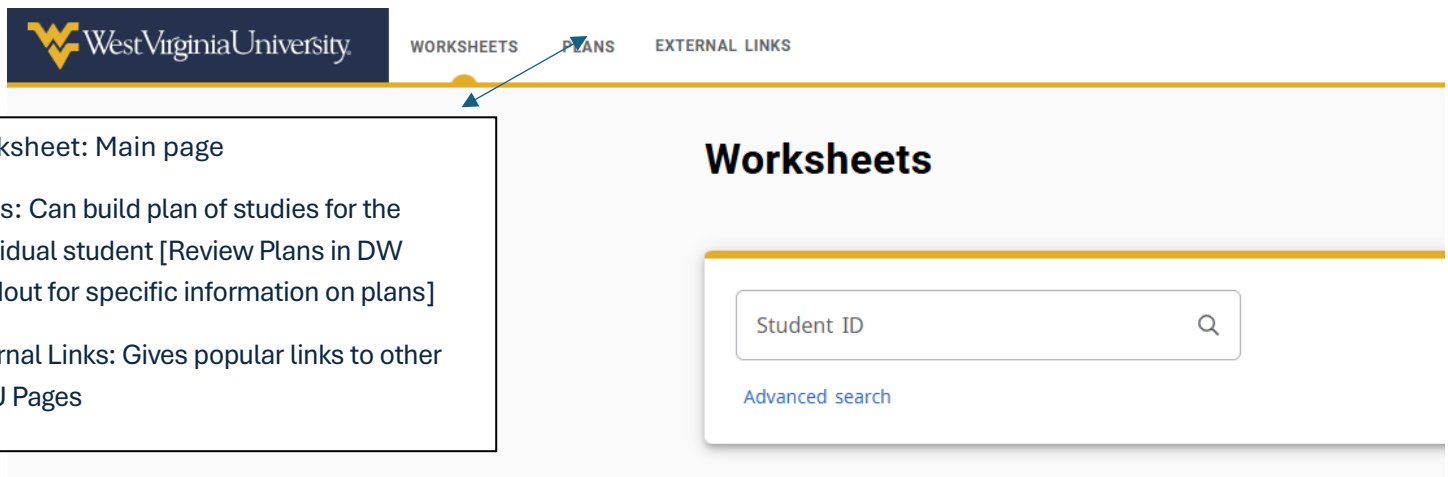


Introduction to Degree Works – Tips & Tricks

This guide is intended to be a resource for understanding the Degree Works landing page.

What is Degree Works?

- WVU's academic audit designed to aid and facilitate academic advising and degree completion
- Student information is pulled directly from **Banner**.
- Requirements are [catalog year](#) driven
- A complete Degree Works audit is required to graduate
- Worksheet is divided into blocks (or sections). Each of these blocks may be expanded or collapsed.
- The audit is not a substitute for the academic transcript and it is not official notification of completion of degree or certificate requirements.



A picture of the landing page of Degree Works for advisors.

Blocks / Sections

- The Degree Block is the first curricula block, displays the student's catalog year, and contains all requirements for that specific degree (GEF, FYS, College/Program Requirements, Major Requirements, Minor, AOE, etc).
- In-Progress Block is located near the bottom of the audit. It summarizes courses currently in progress and classes reregistered for in a future term.
- Fall Through block displays coursework that does not fit into one of the other blocks. If a program has open or **general electives**, they will be displayed here. (Refer to majors with open elective credits and how to see total fall through credits)
- The @ sign is a wild card that represents any number or letter. Some different examples are:
 - PSYC @ means any course that has subject code of PSYC
 - PSYC 3@ or 4@ means any 300 or 400 level PSYC course
 - MAE 491@ means any course with a letter after 491 (e.g. MAE 491C or MAE 491T)

To view a student's audit, enter their student ID number and click Go. You can also use the Advanced Search option to locate a student.



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Worksheets

Data refreshed 06/12/2026 2:04 PM

A



B

Student ID



Name

C

Degree

Advanced search

Level Undergraduate **Classification** Junior **Major** General Business **Minor** Sport and Performance Psychology **Program** General Business
College Business & Economics **Academic Standing** GS - Good Standing **Holds** Athletics Registration Hold **WVU Credits Earned** 60 **Transfer Credits** 0
Overall Credits Earned 60 **Undergraduate Credits Attempted** 60 **SAP Completion Rate** 100%

D

Academic

What-If

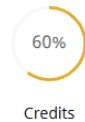
E

View historic audit
06/06/2026 at 07:27 PM UG/B...

Format
Student View

F

Degree progress



Overall GPA
4.00

☒ In-progress classes ☒ Preregistered classes

PROCESS

G

Audit date 06/06/2026 7:27 PM

Student data

Collapse all

A picture of the top of a student's audit

A	Data refreshed	The date when the data was last refreshed from Banner (click clockwise arrow button to refresh data to the current date/time)
B	Icons	Print the audit to PDF Find the student's email address and their advisor's email address Utilize GPA calculators, class history, add notes
C	Student Data	Student's ID, Name, and Degree are displayed. If a student is pursuing additional degree type, a drop-down menu will appear in the degree section to toggle between degrees.
D	Curricula	Student's academic information, like level, major, college, minor, credits, etc. are displayed. This information is dynamic; if the data doesn't exist, it will not appear.
E	What-If	Tool to see how coursework would apply to a different academic program or catalog year, without making any official changes to the student's record.
F	Degree Progress	An unofficial estimate of a student's overall degree progress based only on credit hour completion. The graphic uses separate computations that may differ from actual degree completion; The percentages 97%, 98% and 99% are typically reserved for those audits in progress for completion.
G	Student Data Report	Displays table view of the information in Degree Works [Review Student Data Report handout for more specific information]