

**APPLICATION FOR TRANSFER OF GRADUATE CREDIT TO  
WEST VIRGINIA UNIVERSITY**

**INSTRUCTIONS:**

Credit earned at other institutions of higher education can only be credited toward graduate degrees at WVU if the Institution is accredited at the graduate level. The maximum transfer credit permitted is 12 semester hours in the Master's program requiring 30 to 41 semester hours. Transfer credit is not restricted for doctoral students as doctoral degrees are not credit hour accumulation degrees. The student is responsible for having an official transcript sent to the Office of the University Registrar. Transfer of credit is applicable for active students pursuing a Master's or Doctoral degree ONLY.

**Return completed form to the Office of the University Registrar**

**TO BE COMPLETED BY STUDENT** (One form per institution required)

Name: \_\_\_\_\_

Student ID: \_\_\_\_\_

Address: \_\_\_\_\_

Currently Enrolled(WVU) Yes \_\_\_\_\_ No \_\_\_\_\_  
Degree Program: Master's \_\_\_\_\_ Doctoral \_\_\_\_\_ Major \_\_\_\_\_

Name of Transfer Institution Attended: \_\_\_\_\_

**COURSE(S) TO BE COMPLETED:** (Translation to WVU equivalent required for processing.)

Transfer Subject .	Transfer Course #	Semester Hrs.	Equivalent WVU Courses	Semester & Year (To be completed)

If transfer of credit exceeds the maximum hours, indicate the hours required for degree program.

\_\_\_\_\_  
Signature of Chairperson or Advisor Date

\_\_\_\_\_  
Dean's Signature Date

\_\_\_\_\_  
College/Department